

MINUTES OF THE ST MARTIN'S PCC MEETING
Monday 17th November 2025 at 8pm.
BEC Room.

Chaired by Fr Robert Chapman (FR)

<p>Present: Fr Joe Grogan (FJ) Jacqueline Alderton (JA) Diane Bell (DB) Ruth Bitok (RB) Danny Dartnail (DD) Peter Golby (PG) Sue Hammond (SH) Mervyn Hogg (MH) Deborah Nicholes (DN) Miranda Reading (MR) Louise Ruston (LR) Catherine Tugnait (CT) Ken Wild (KW)</p>	<p>Apologies: Mary Coulthurst (MC) Sarah Jacob (SJ) Judith Kaplan (JK) Viv Morris (VM)</p>
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	Fr Robert opened the meeting with a prayer Apologies were noted	Action Points
25.70	<u>Review/Approval of Minutes of 20th September 2025</u> Minutes were proposed by MR, seconded MH. All present approved.	
25.71	<u>Matters arising</u> PCC Awayday summary New masses in Advent Volunteer Sunday to be organised by the Mission Committee. Sunday 8 th February inbetween Masses. Set up on Saturday. FR to talk to Viktoria and also create a list of groups participating	FR

25.72	<p>Updates from Sub Committees</p> <p>Eucharistic functions now to be approved by PCC without Bishop approval. We have 3 new people interested. Proposed JA and 2nd PG. Approved by all.</p> <p>Mission Committee See circulated report. Carol Singing- Chris and Viktoria to compile a list of Carols using Bethlehem carol sheet. PG to speak to them. Hop and Vine poster produced. FJ to give a copy for the noticeboard.</p> <p>Nativity Mass with Christingle at 6pm on Christmas Eve.</p> <p>Fabric and Hall Committee No meeting recently. Pews relocated for wheelchair access and pushchairs at lunchtime Mass.Experiment for 6 months. PCC approved.</p> <p>Overdue – 5 year electrical test on Hall. ELCO did previous work quoted £525 plus VAT. PAT testing of 60-70 items £250 plus VAT. Electrical circuits in 5 Wyteleaf Close £150 plus VAT. All legal requirements. Proposed PG, 2nd DN Thank you to Pete for all his hard work on this.</p> <p>Boiler service and Lightning conductor- Gill Dargue organising. Flickering light at the front- replacement on order.</p> <p>Chancel roof- PG met with architect 2 weeks ago and will follow up next week. Estimate : £124,365. Actual : £125K including a contingency of £7.5K for fitting insulation and repairs to Bell Tower roof. £48K from fundraising needed. So far £30K raised plus Parish Giving Scheme. DD to register then get a statement. Plus £3K donated in last few days. MC to write thank you notes to larger donors on parish notelets. Thanks to Danny for sorting the funds. Environmental survey going ahead. Aiming to do complete works in 2025/26.</p> <p>MH asked what is happening with the clock ?. keeping time but chimes not working. CW looking for a new maintenance company. It was suggested to enquire with the Ruislip Trust who have previously donated.</p> <p>Social Committee See circulated report. £802 profit from Harvest Supper £100 donations from St Martin's Day minus expenses around £60 Going into General upkeep fund List for Christmas Dinner on 12th Dec up by tomorrow. SJ is arranging Christmas trees. Decorating on Sat 20th Dec Thanks to Social Committee for recent events.</p> <p>Finance See circulated accounts. Thanks to DD for clear handout. Budget not ready yet as Chancel roof figures not sorted. Will be available for January PCC meeting. There is a finance meeting in Dec. Michael Labisi is happy to continue as Independent examiner.</p>	<p>CW/PG FJ</p> <p>DD</p> <p>CW</p> <p>SJ</p> <p>DD</p>
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	<p>Deanery Synod</p> <p>See report from FJ. He and RB attended. We are applying for a projector for youth work from the £6K fund available</p>	FJ
25.73	<p><u>Safeguarding</u></p> <p>Ensure that we have done the required training and let JK know to include it in the dashboard. Vicky doing foundation training for Young Church. No group safeguarding training Thanks to SH and JK for their hard work.</p>	SH
25.74	<p><u>AOB</u></p> <p>BWI have become part of the Ecclesia Federation with its own Board of Governors. Reps from each school go to Board meetings. We have a PCC governor to represent us. Susan Brennan offered. Proposed FR. 2nd PG. Approved by PCC. Deanery will propose their own rep in the February Meeting. Please pray for BWI. SH- Year 4 helpers have been excellent at toddler group.</p> <p>Date for your diary- 22nd Dec 7pm. PCC Christmas social at the Vicarage.</p> <p>Closing Prayer Meeting finished at 9.40pm</p> <p>Next meeting Monday 19th January 2026 at 8pm in BEC room.</p>	