

MINUTES OF THE ST MARTIN'S PCC MEETING
Monday 13th July 2026 at 8pm.
BEC Room.

Chaired by Fr Robert Chapman

Present: Fr Robert (FR) Shibu Abraham (SA) Jacqueline Alderton (JA) Priscilla Anketell (PA) Ruth Bitok (RB) Glenn Burchell (GB) Peter Golby (PG) Sue Hammond (SH) Mervyn Hogg (MH) Sarah Jacob (SJ) Judith Kaplan (JK) Joseph Mule (JM) Deborah Nicholes (DN) Miranda Reading (MR) Chris White (CW)	Apologies: Fr Joe (FJ) Diane Bell (DB) Danny Dartnail (DD) Jodie Edmunds (JE) Diane May (DM) Catherine Tugnait (CT) Shirley Woods (SW)
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	Fr Robert opened the meeting with a prayer Apologies were noted	Action Points
26.13	Review/Approval of Minutes of 3rd May 2026 DN – please correct my surname on minutes PA – please correct my surname on minutes RB – please correct my name on the website Minutes approved as accurate (PG - proposed; MR – seconded)	CT
26.14	<u>Matters arising</u> GB has agreed to be on the Deanery Synod subject to retrospective approval at the next APCM.	

26.15	AOB not covered by agenda- none	
26.16	Updates from Sub Committees Social Media • Social Media – Jack and Luke keen to get this going Mission • 5 young people going to Walsingham – we hope they will give a verbal report at a service. Good response to request for funding for bursaries • Other issues being addressed over next few months Fabric/Hall • Have trialled wheelchair seats by removing two 2-seater pews from St. Michael's side. We are now looking to remove another 2-seater pew from Lady Chapel side. These can also act as pushchair areas. • This has made the church more welcoming and inclusive for those in wheelchairs • We now need to go through the Faculty & Conservation Process. FR has contacted the DAC – the process will take several months • PCC need to formally agree to and approve this application • SJ mentioned the wider benefits e.g. for walkers • JA said the cost of the proposed solution was relatively low • Committee discussed the advantages/disadvantages of mini-ramps • FR commented there may be grants available for this project and the DAC would be able to give advice • MH mentioned a tripping hazard and the need to consider marking this • DN asked whether the Lady Chapel was wide enough to turn a wheelchair to get into the space • MH commented that the plan is to retain the pews • SH asked whether the DAC would do a mobility survey and tell us the best solution • FR asked for approval from PCC to being the process. FR – proposed; JA – seconded. Approved unanimously. • FR asked about the possibility of 'doors' under the corner benching used for storage. We have started to look at solutions for this. • FR reported that we have many visitors to our church and he would like to create an area for a display on the history of the church and clean/tidy up this area. Can we link this with donations? • JA proposed we start the application to install 'doors' under the corner benching. JK – seconded. Approved unanimously. • Bat survey – PG reported the company are due to complete their 3rd survey tomorrow. Social Committee • FR thanked the committee for their tremendous work over the past few weeks. He has received many e-mails thanking the church. • MR reported she was very pleased with how the events went. Committee meeting next week to discuss upcoming events. The committee thanked all the volunteers who came and helped – this was much appreciated. • FR has sent a lot of information back to the Diocese to help the church that holds the next ordination. • PG asked whether we had photos of these occasions for website, Outlook etc. • MH mentioned one of our chorister's name had appeared in the RSCM newsletter on achieving Silver Award	FR to start process with DAC JA to work on quote for this work

	Finance Committee • DD has sent out the minutes of the last meeting • JA asked the PCC to approve an offer of a Common Fund contribution of £65k (from £60k). DD has said this is manageable. JA commented we also have a Curate in Training now. JA – proposed; PG – seconded. Approved unanimously. • The committee is also looking at the process for the banking of cash securely and safely. Report from Deanery Synod • Last meeting was on 10th June at St. Paul's Ruislip Manor • Members shared celebrations of and barriers to growth and engagement in their churches • Next meeting is on 7th October at St. Jerome's, Hayes • CT continues to sort out the names of our members	JA to inform Diocese
26.17	<u>Safeguarding</u> • JK reported good progress on the dashboard towards achieving Level 3 • DBS checks nearly completed for new PCC members and renewals • FR thanked JK for her work on safeguarding MH asked about the dashboard. JK explained this was an audit tool used by parishes to check their safeguarding processes and practice	
26.18	<u>AOB</u> • JA confirmed insurance has been renewed on 5 Wyteleaf Close • JA is looking into a letter from surveyors re request for tree work Closing Prayer • FR led the committee in a closing prayer • Meeting closed at 9:26 pm Next Meetings Standing committee Wednesday 2nd September 8pm PCC Awayday on Saturday 26th September.	

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