

**FINAL MINUTES OF THE ST MARTIN'S APCM MEETING**

**Tuesday 29<sup>th</sup> April 2025**

**8.05PM IN THE Main Hall**

Chaired by Fr Robert Chapman (FR)

Present: Church Wardens; Jacqueline Alderton (JA); Peter Golby (PG )

38 Parishioners

Apologies: Mary Coulthurst; Vivien Morris; David Saltmarsh; Helen Pye-Bereat; Chris Hoppett; Sue Roach; Malcolm, Diane & Deborah Roberts; Alison Cummins; Paul Bevis Knowles; Rev Julia Bevis Knowles; Adrian Nicholes; Zoe Lambourne; George & Christine Sowemimo; Katie & Mike Rawlinson; Danny Dartnaill. Anne Hilary D'Souza.

	Agenda Items	Action Points
1.	<p><b><u>Review/Approval of Minutes of Wednesday 21<sup>st</sup> May 2024</u></b></p> <p>Minutes of 21<sup>st</sup> May 2024 approved with minor amendments Proposed Linda Gibson, Seconded Judith Kaplan. FR signed copies.</p>	
2.	<p><b><u>Matters arising</u></b></p> <p>There were none</p>	
3.	<p><b><u>Annual Report on the proceedings of the PCC and the activities of the parish and the Financial statements for the year ending 31<sup>st</sup> December 2024</u></b></p> <p>Ken Wild read notes from Danny Dartnaill. Thanks to all the finance committee Vivien, David, Matt, Peter and Independent examiner Michael for their excellent efforts in producing and reviewing these accounts to be presented on time. Big thanks to Danny for implementing new efficient software. On the banking, he has moved funds to high interest savings accounts. He is working on mandates and the rationalisation of restricted funds.</p> <p>We have had a positive year with a £45k surplus. The stewardship campaign raised around £17k. Income was boosted by rental of the Curates house, filming income, generous legacies and Martinmas Fayre. We also reduced our costs by £13k this year.</p> <p>We are still not fully contributing to the Common Fund and we are about to lose the rental income on the Curates house and have the costs of the Curate. We need to raise £100k for the Chancel roof. Siobhan Thomas to lead on this fundraising project.</p> <p>PCC decided to decrease contribution to Myosotis Fund.</p> <p>Jacqueline expressed thanks to Danny for introducing the new software and for his hard work. He has done an extraordinary job this year.</p> <p>John Ormshaw asked if the loss of income from the Curates house plus the increased expense would affect our budget and it was confirmed that it would.</p> <p>Jacqueline also pointed out that other parishes paying more to the Common Fund and the new PCC need to look at this. We currently give £57k to the fund whereas it used to be in excess of £100k.</p> <p>Thank you to Ken for the report.</p>	

4.	<p><b><u>Independent Examiner appointment.</u></b></p> <p>Michael Labisi is thanked for doing a great job this year and nominated as Independent Examiner for the coming year. Peter Golby proposed and Ken Wild seconded. Michael Labisi appointed.</p>	
5.	<p><b><u>Deanery Synod Report</u></b></p> <p>Thank you to Ruth Bitok for compiling it. Correct Mervyn's name. Venue for the meeting tomorrow is St Giles in Ickenham</p> <p>Fr Robert thanked Synod reps for their work over the year. It is important to establish a wider mission in the Deanery.</p>	
6.	<p><b><u>Electoral Roll Report</u></b></p> <p>Following a complete revision of the Roll there are 280 names compared to 549 last year. 47 new people. This does not affect PCC numbers as the upper threshold is 200 names to hold 15 members on the committee. Fr Robert thanked Jo Wild for all her hard work.</p>	
7.	<p><b><u>Report on the Fabric, Goods and Ornaments of the Church.</u></b></p> <p>Main activity was the Church hall project. Ian Keys successfully bid for, won and project managed the HS2 funds. Huge thanks go to Ian, who in turn thanked Pete Golby for his invaluable support.</p> <p>There was a huge amount of ground maintenance over the year so thanks to Derek and his helpers for maintaining the grounds so well.</p> <p>In the coming year we are focusing on repairing the Chancel roof, which was raised in the Quinquennial inspection in 2023. We have so far received one grant and some church funds can be allocated to it but we need a further £75k to be raised through fundraising and more grant applications. We need volunteers from the congregation to help. John Ormshaw thanked the committee for replacing the lighting in the Hall. Alan Seymour asked about progress on the replacement of the tower floodlight. Peter said they are working on it. Thanks to all who served on the committee this year.</p> <p>Report proposed by Janet Tippetts and seconded by Jo Wild. Approved .</p>	
8.	<p><b><u>Vicar's Report</u></b></p> <p>Fr Robert wanted to amplify the thanks for all the support he received in the parish over the year. He said it is a huge privilege to serve and he and his family feel very loved and cared for.</p>	
9.	<p><b><u>Churchwarden's Report.</u></b></p> <p>Peter and Jacqueline expressed deep thanks to Fr Robert and his family and to Rowland for her</p>	

	<p>youth work in particular. Fr Robert thanked them both in return and despite their personal challenges this year have served well and he feels blessed to have them.</p> <p>Mark Stimpson reported that Foodbank contributions are weighed and in the last year, St Martin's have donated 1112kg of food, so thanks to all who have given so generously. Fr Robert thanked Mark for all his hard work. He also thanked Judith Kaplan as safeguarding officer for the important work that she does.</p>	
10.	<p><b><u>Election of PCC members.</u></b></p> <p>We are allowed 15 members and 3 co-opted members. There are 13 nominees, all proposed and seconded. Catherine Tugnait; Vivien Morris; Christopher White; Sarah Jacob; Ken Wild; Julien Chong; Diane Bell; Sue Hammond; Nicola Brazier; Danny Dartnail; Judith Kaplan; Mary Coulthurst; Peter Trott.</p> <p>No other nominees All approved.</p> <p>The recommendation from the C of E is that people serve on a 3 year post. However here we disband and re-elect new members each year which works fine and provides stability. The APCM does have the option of changing this if it so wishes. 6 year post is recommended for Churchwardens. Fr Robert is proposing next year to look at different models to take effect the following year.</p> <p>Gill Dargue is resigning from Deanery Synod, so creating a vacancy. The change in the electoral roll has also decreased the membership by one . If it is less than 300 on roll then we need 4 reps. We currently have Miranda, Ruth and Deborah. We have one nomination for the 4<sup>th</sup> post, Louise Rushton who was confirmed last year. Proposed by Catherine Tugnait and seconded by Anna Walker. Elected.</p>	
11.	<p><b><u>AOB</u></b> None. Thank you from the Bishop of London which is on a link on the website under APCM</p>	
12.	<p>Thank you from Father Robert for all attending and the support for work in the parish. Meeting concluded at 9pm with Regina Cheli.</p>	

The new Parochial Church Council will meet on Sunday 4th May 2025 at 10.45am in the Hall to appoint a Secretary, a Treasurer, a Vice- Chairperson, an Electoral Roll Officer and members of the Standing Committee.